**BMS Graduate Student Annual Report**

**Due May 15th to Advisor; June 1st to Chair**

Name:

Advisor:

Division:

Submission Date:

**Synopsis of Student’s Previous Year**

Date Range: \_\_\_\_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_\_\_

#  **Degree Requirements**

1. Courses (attach UNOFFICIAL transcript copy to back of annual report; see last page for download Instructions)
* Address any grades <B, including remediation plans:
1. Seminar

Title:

Date:

Grade:

1. Original Research Proposal

Mark one: Completed Projected

Date approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# **Research**

## Major accomplishments for year in review

## Plans for next year

# **Papers Published**

## Complete bibliographic citations for journal articles

## Posters presented at professional meetings

## Seminar and oral presentations given, not including department seminar

## Papers submitted and accepted for publication or presentation

**IV**. **Other Notable Mentions (e.g. grants, awards, teaching, service)**

**V. Committee Members (list):**

*Internal*:

 Major Advisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Additional Committee Members:

 *External*:

 Committee meeting planned date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Graduate Student Checklist**

☐ Year 1

* Research
* Seminar – 25 minute topic/literature presentation in late Spring
* May 15 – Annual report submitted to Advisor (May 15th) and Department (June 1st)
* Summer – Committee selection and meeting

☐ Year 2

* Research
* Seminar – 25 minute research presentation in early to mid-Spring
* May 15 – Annual report submitted to Advisor (May 15th) and Department (June 1st)
* Summer – Committee meeting
* June – December (Year 3) – ORP
	+ Abstract
	+ Full proposal due 2 weeks before assigned date (Fall of Year 3)
	+ Defense with 30 min proposal on date assigned (Fall of Year 3)

☐ Year 3

* ORP completion
	+ Written document due 2 weeks before assigned date
	+ 30 min public defense and 2.5 hour meeting with ORP committee
* Research focus
* Seminar – Prospectus (45-50 min) in early Spring
	+ Committee meeting to be scheduled after presentation
* May 15 – Annual report

☐ Year 4+

* Research focus
* Seminar – Research (50 min) in Fall
* May 15 – Annual report
* Summer – Committee meeting

\*MED CHEM STUDENTS ONLY:

☐ MALTO presentation date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic Plan/Courses planned:

|  |  |  |  |
| --- | --- | --- | --- |
| Course # | Course Description | Course Hours | Semester planned |
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MASTERS STUDENTS:

Coursework hours: completed out of planned (should be ≥24)

Thesis hours: completed out of planned (≥6)

 TOTAL: (≥30)

PHD STUDENTS:

Coursework hours: completed out of planned (should be ≥36)

Dissertation hours: completed out of planned (≥18)

 TOTAL: (≥54)

**Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Advisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Advisor Evaluation and Comments:

Student progress is (mark one): 🞏 Satisfactory 🞏 Not Satisfactory

**Department Chair Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Attach Unofficial Transcript:** Please attach a copy ofyour **UNOFFICIAL** transcript to the back of this

report. Instructions for finding your unofficial transcript are listed below.

###  Go to my.olemiss.edu

### Sign in using your Ole Miss WebID and password (same information as email and WiFi)

###  Click on the “Student” tab in the upper left corner

###  Under “Academics” folder, select “Request a Transcript”

### The Transcript Request page outlines the cost associated with sending an OFFICIAL transcript. You will NOT be charged for requesting an UNOFFICIAL transcript. Click “I accept”

### Next page allows you to review your information. If you have any related holds, it will not affect your ability to acquire your unofficial transcript. Click “Continue”

###  Under “Transcript Version,” select “UNIVERSITY UNOFFICIAL”

### Next question is only relevant to official transcripts, so you may keep that number at “1”

###  Click “Continue”

### A PDF version of your unofficial transcript should be downloaded onto your computer. Please be patient as it may take a minute to download

### Print out your unofficial transcript and attach it to the back of your report